

Application for Free School Meals & Pupil Premium funding



We are asking all parents and guardians whose children go to a school in Bury and have a statutory entitlement to Free School Meals to complete this form. We will then be able to confirm whether the school is entitled to claim the Pupil Premium for your child which is extra to the infant free school meal initiative

Any qualifying family that registers their eligibility by simply completing this form will help raise Pupil Premium money for the school following a government commitment to pay schools currently £1,300 per year for each primary age child and £935 per year for each Secondary age child registered. This is extra money the school can receive and use specifically to fund new equipment, more Teaching or Support staff, or for any additional resources necessary to benefit the child's educational outcomes.

Please complete all sections of this form using black ink and BLOCK CAPITALS if your joint family income is less than £16,190 or you are in receipt of any of the benefits detailed in section 3 below. Please return your application directly to your child's school which will then be processed in confidence by the local authority.

Name of School

1. CHILD/CHILDREN'S DETAILS

(Please include any other children in the family currently receiving free school meals who are in different year groups or at different schools)

Child's surname	Child's first name	Date of birth	Sex M/F	Name of school child is currently attending

2. PARENT/GUARDIAN DETAILS

Surname/family name	
First name	
Date of birth	
National Insurance number/NASS number	
Day time telephone number	
Parent/carer's current address	
Please provide your old address if you have moved in the last year	

3. FAMILY INCOME AND BENEFIT DETAILS

Please complete this section only if your joint family income is £16,190 or under.

Please (x) if you are in receipt of working tax credit

Please (x) the type of benefit you receive:

- Child Tax Credit **with no Working Tax Credit** and where the household income is less than £16,190
- Income support
- Income based Job Seeker's Allowance
- Income based Employment Support Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Guarantee element of state pension credit

4. DECLARATION

The information I have given on this form is complete and accurate. I agree to notify the local authority in writing of any change in circumstance which could discontinue the entitlement of my child/children to receive a free Government funded school meal.

I agree for the local authority to use the information I have provided to process my application for free school meals and for Pupil Premium purposes.

Signature of parent/guardian: Date:

Bury Council is committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure.

We have appropriate technical and organisational measures in place to prevent the loss, misuse or alteration of your personal information.

Our staff are trained to handle confidential information and they are required to complete a refresher course annually to make sure they are working to good practice standards.

Most of the personal information you have given us will not be shared outside of the Council without your consent, and will only be used to provide the service you have requested or to improve the quality of the services we are providing.

However, if there are concerns that a child may be at risk of significant harm, or an adult may be at risk of serious harm, we may need to share your personal information with organisations that we work with.

We will only share information in compliance with the law and our multi agency information sharing agreement.

You are entitled to request copies of the information that we hold about you at any time under the Data Protection Act.

We will periodically review this notice to ensure that it is up to date and reflects our current policy