E-Safety Mark Assessor Report Form

School: Unsworth Primary School   Date of assessment: 16/02/17

Assessor: John Emlyn Jones   Headteacher: Christine Reynolds

Moderator: ....   School Contact Person: Andrew Rhodes
(if applicable)

Element A – Policy and Leadership

The school's Online Safety Officer who is also the DHT provides strong leadership and is fully supported by the school's SLT and governing body. Even though his job description regarding the role lacks detail, he has clear responsibilities and is enthusiastic and committed to ensuring e-safety within the school. The Online Safety Officer leads the newly formed e-warrior digital leader group which consists of representation of pupils from Yr2 -6 and a member of staff. As yet, a member of the governing body, even though very supportive, has not been able to be present on a regular basis. The group meets regularly to discuss e-safety issues and have a "worry box" in each classroom where pupils can post questions and problems which are addressed by the group. The group also has an e-warrior wall in the school hall. Effective and up to date policies are in place and there is a consistent approach to e-safety throughout the school. All staff and pupils sign an acceptable use agreement.   Pupil agreements are also countersigned by parents. The school should consider using a simpler version of the pupil AUA for pupils below Yr3. There is an e-safety wall in every classroom, emphasizing the main e-safety messages. There is a clear and consistent link between the e-safety and the school's general safeguarding policy.   All members of the school community are aware of the procedures to follow to report e-safety incidents. The school has a clear policy regarding the use of mobile technology and social media which is understood by all members of the school community. Staff are aware of the importance of responsible personal use as educational professionals.   The school has a strong policy and procedure regarding the use and disposal of digital images of pupils. The school's online communication through the website is a major strength providing useful and relevant information and external links to parents regarding e-safety.

Element B – Infrastructure

The school's technician ensures that correct filtering is in place. Differentiated internet access is available for staff and pupils.   Major breaches are flagged up on the system which is monitored by the technician on a weekly basis. Access to personal data requires an individual password which users are forced to change on a regular basis.   Individual members of staff only have access to areas on the server relevant to their professional needs. Personal and admin data is held off site by an external provider and is backed up each evening. Other data is held on a server located within the school and is backed up once a week by the technician. All school owned devices taken home by staff are password protected.

Element C – Education

The school has a planned online safety programme for pupils from Reception to Yr 6. There is a progression, where lessons build on previous learning.   Digital literacy is a strong feature in the curriculum and the digital literacy page on the school's website is a useful resource for both pupils and staff. Pupils contribute in assemblies themed on e-safety and digital literacy leading up to and including Safer Internet Day.   The e-warrior group are

beginning to develop a system where pupils communicate their thoughts in a "worry box" which will help them be involved in developing the curriculum. There is a planned programme for staff training using in-house and external providers. The Online Safety Officer has undergone extended training and communicates the relevant messages to the staff. All governors have attended safeguarding training which included elements of e-safety. The governors are briefed termly on any e-safety incidents in the Headteacher's termly report. Parents receive regular information regarding e-safety through the monthly newsletter. The section on e-safety on the school's website has a wealth of information and links for parents. The parents who were interviewed on the day of the assessment commented how much they and other parents appreciated this resource to improve their knowledge and understanding of e-safety issues. The school has communicated it's good practice in e-safety with a number of visiting schools One school in particular has adopted the practice of e-warriors, following the visit.

Element D – Standards and Inspection

Reports of online safety incidents have been logged and monitored regularly for a number of years. Incidents are also noted in individual pupil files. The SLT have an overview of all incidents and spot patterns if they occur. One recent incident was shared which showed that a member of the support staff acted quickly on hearing of an incident form a pupil that happened out of school time. Appropriate and effective intervention was put in place to deal with the matter by the SLT. Governors are kept informed in general terms during termly meetings. E-safety provision is evaluated annually as part of the Computing Priority Action Plan. The school council have canvassed pupil voice with regard to the issue of social media. A further survey of parents' views is to be completed in the summer term. Results will inform future policy.

Areas of strength and good practice

- **strong leadership and commitment shown by the e-safety officer**
- **planned programme of e-safety training for staff and pupils**
- **a consistent whole school approach to, and awareness of, e-safety**
- **parental engagement through the school's website**
- **the logging, monitoring and dealing with reported incidents**

Areas for further development

- **develop the involvement of the wider community around the school**
- **develop the involvement of the governors in the e-warrior group and of reviewing the impact of provision**
- **further develop the role and confidence of the e-warrior group**
- **further develop the role of pupils, parents and staff when reviewing policies related to e-safety**

Assessor's Recommendation

The school has reached the standards required to be awarded the E-Safety Mark.