



UNSWORTH PRIMARY SCHOOL
“Together we build Understanding”



Parent Forum 2018-2019

Terms of Reference

1. Aims

- to work together to improve the education provided for our children
- to promote strong partnership
- to identify and represent views of parents on education and other matters affecting the school
- to highlight ways in which parents can be involved in their child’s learning
- to consult on key policies and procedures
- to further improve communications between parent/carers and staff/governors

2. The parent forum does not have any statutory responsibilities, duties or powers in the school.

3. Membership

Only parents/carers of children currently at Unsworth Primary School can be members. All parents/carers are eligible for membership and are welcome to any meeting. The Head teacher or a Senior Leader and the Chair of the Local Governing Body also form part of the membership.

4. Meetings

All parents are welcome to any or all meetings during the year. Meetings will be informal and held each term. Agendas will be shared in advance through Parent Hub and parents/carers are encouraged to submit items to discuss up to a week before the meeting takes place.

5. Minutes of the meetings will be published on the school website.

6. Focus of discussions

Anything related to improving the school and further developing the partnership between the school and parents.

7. Items not open to discussion

Concerns or complaints involving individual children, families or members of staff.

A Rhodes Head teacher May 2019